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Republic of the Philippines
MAINIT MUNICIPAL GOVERNMENT
 MAINIT, SURIGAO DEL NORTE
REQUEST FOR PUBLICATION OF VACANT POSITIONS

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of MUNICIPAL GOVERNMENT OF MAINIT in the CSC website:

CRISANTA O. MONDANO

Muniipal Mayor

Date: March 6, 2018

No.	Position Title	Plantilla Item No.	Salary/Job Pay Grade	Annual Salary (Peso)	QUALIFICATION STANDARDS					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Gov't. Department Head I (Municipal Agriculturist I)	96	24/1	535,080.00	Bachelor's degree in Agriculture or any related course	None	3 years acquired experience in agriculture	RA 1080		Municipal Agriculture's Office, LGU-Mainit, Surigao del Norte
2	Sanitation Inspector I	93	6/1	166,212.00	Completion of two years experience in college	none required	none required	Career Service (Subprofessional), First Level Eligibility		RHU & FP Center, LGU-Mainit, Surigao del Norte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 22, 2018:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. CRISANTA O. MONDANO

Municipal Mayor

Mainit, Surigao del Norte

Thru: **SUSIE E. MOSENDE**

Human Resource Management Officer

email add: susiemosende@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED