

Republic of the Philippines
MUNICIPALITY OF LIBJO
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

RECEIVED
CIVIL SERVICE COMMISSION
DATE 13 APR 2018

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the vacant position of the Local Government Unit of Libjo in the CSC website:

HON. LAMBERTO T. LLAMERA, JR.
Municipal Mayor

Date:

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	BUDGET OFFICER II	BO - 39	SG-15	P 20,307.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CS Prof (Second Level Eligibility)		Rural Health Unit - Libjo, Dinagat Islands
	xxxxxxxxxxNothingFollowsxxxxxxxxxx									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 27, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. LAMBERTO T. LLAMERA, JR.
Municipal Mayor
LGU-Libjo, Libjo, Dinagat Islands 8414
(E-mail Address): sllamera_8@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.